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EXERCISE 02

Consider the sentences below and see how you can improve them by adding some numbers and statistics. Fill the gaps with suitable information from the box.

1-mile – Threefold - 7am to 9am – double - £10,000- 2-week – 12- 19th

1. I have researched..... century Chinese vases.
2. During my employment as a housing officer, I visited all the council-owned properties within a..... radius of our offices.
3. As an independent jewellery designer, I am able to earn.....
4. Under my leadership, the number of placements increased.....
5. I was able to.....the number of successful applications during my first term.
6. Working in the Human Resources Department. I have been responsible for the welfare for all of theemployees in our organisation.
7. As a young and ambitious actor, I dedicate the hours from daily to learning my lines.
8. I enjoyed organising theinduction course for new recruits, and I was awarded a staff bonus for my part in its success.